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ARCHITECTURAL INTERN

FIRM OVERVIEW

Acuform is a small, progressive architecture firm committed to serving our clients, improving our community and supporting our team. We offer a fun, creative work environment, friendly colleagues, and a competitive benefits package. We are currently seeking responsible individuals with strong growth potential to join our team and help our company grow.

JOB BRIEF

The Architectural Intern is an entry level technical position. The Intern will assist the needs of all professional personnel. He/she will be responsible for completing minor design exercises, preparing design documents including illustrations, generating and revising construction drawings, and assisting with the bidding and procurement of construction services. We afford our interns exposure to a broad range of professional activities and work closely to ensure IDP credits are achieved.

JOB SKILLS

The successful candidate will be a self-starter, able to work independently and efficiently and remain eager to take on new tasks. This individual will possess a balanced mix of technical and creative abilities and be able to apply these attributes to daily work activities. He/she should have a general understanding of building design and construction process including types of projects and project team members.

JOB DUTIES

- Organize Revit files in accordance with office standards
- Prepare design documents including finish sample boards and illustrations
- Generate 3D building model using Autodesk Revit
- Independently research building materials, systems, components, and details
- Develop site plans, building plans, sections, elevations, and details
- Make revisions to drawings as directed by professional staff
- Assist in the procurement of forms, documents, and table for governmental reviews
- Record and log construction activities and prepare field observation reports

REQUIRED BACKGROUND

- Education: Professional degree in architecture
- Experience: 0-3 years of related work experience

OTHER REQUIREMENTS

- Must be proficient in Autodesk Revit
- Must have personal vehicle for use during work day
- Must be capable of maneuvering around construction sites and climbing ladders